

STEERING COMMITTEE

AGENDA

TUESDAY, FEBRUARY 2, 2021 | 6:00 P.M | TC COURTHOUSE

1. Open Meeting
2. Review Minutes from January 5, 2021
3. Mayor Report
 - A. Requests for Qualifications
 - 1) Civil Engineer
 - 2) Financial Advisor
 - B. Other
4. Items to be sent to Committees
5. Items on the Commission agenda
 - A. Planning Commission Appointment
 - B. Public Hearing & Second Reading on Rezoning Ordinance (*Andrews Ave – Potts*)
6. Other Discussion
7. Public Comment
8. Adjourn

Steering Committee

January 5, 2021

Dwight Jewell called the Steering Committee to order at 1800.

Meeting was conducted via Zoom Online Meeting software with the option to attend in person at the Trousdale County Courtroom.

The following were in attendance:

Zoom Video Attendance: Members – Dwight Jewell, Beverly Atwood, Landon Gulley, Gary Claridy, Richard Harsh, Terry “Bubba” Gregory, Bill Fergusson, David Nollner, Ken Buckmaster, and Lonnie Taylor. Assisting with the Zoom software was Amy Thomas.

Courthouse Attendance: Members – Jerry Ford and Stephen Chambers. Citizen Bryan King was also present.

Minutes from November 5, 2020:

Motion made by Ford and seconded by Nollner to approve minutes, with all in favor.

Courthouse Windows:

Still working with the Historical Society and Building Committee.

Historical Planner from GNRC:

Still working with the Historical Society and Building Committee.

Changes to personal policy:

Mayor Chambers is working on something regarding COVID that will be sent to the Personnel Committee.

Wage Study:

Have received quotes and they have been forwarded to the Personnel Committee.

Budget Amendments:

- **Animal Shelter**
Just moving of line items to replace the current HVAC system.
- **Coroner/Medical Examiner**
Appropriating reimbursements from TTCC to correlate with medical examiner expenses.
- **CAG Funding from CARES Act**
This is funding awarded to the Election Office to transfer lines.
- **Insurance Recovery**
2 patrol incidents: 1 slid off the road and hit a tree and the other hit a deer.
Motion made by Gulley and seconded by Jewell to forward all budget amendments to the Budget and Finance Committee; with all in favor.
- **JSMS Roof Project:**
Appropriating funding that the schools are contributing the first year’s funding for Principal and interest.
Motion made by Atwood and seconded by Gulley to forward to the Budget and Finance Committee; with all in favor.
- **Economic Development Funding**
Mayor is working on a grant to assist with property/business owners so they may earn or be eligible to \$3,000 for improvements to the outside of the building.

Appointments:

- **Beer Board** – Bobby Joe Lewis.
- **Board of Agriculture** – Frieda Cornwell, Jerry Ford, Landon Gulley, William Beasley.
- **Board of Zoning Appeals** – Mark D. Harper and Dwight Jewell.

- **Health Officer** – Kathy Atwood.
- **Highway Commission** – Bobby Joe Lewis.
- **Planning Commission** – David Nollner.
- **Water Utility Board** - Craig Moreland.

Resolution 2021-01-705 Extending Vacation for Jail Guards due to COVID:

Sheriff could not grant vacation time due to staff shortages and COVID. Requesting to extend into 1st quarter of 2021.

Committee did not feel that it has to go to Personnel Committee due to this being temporary. This is mostly just for the jail guards.

Claridy asked could they take pay instead of time off. It is understood that the jail personnel would like the ability to have the time off.

Forwarding to the full Commission.

Ordinances:

- Ordinance 207-2020-22 Rezoning Halltown road from R1 to R2.
- Ordinance 208-2020-23 Rezoning Hwy 231S from A1 to R1.
- Ordinance 209-2020-24 Rezoning Hayes Avenue from C2 to R3.
- Forwarding to full Commission for Public Hearing and 2nd readings.

Virtual Meetings:

Virtual meetings have been extended due to COVID numbers increasing. Committee meeting will be held by Zoom for this month. Work Session and Commission will be held in person as of right now.

High School Representative:

Only one applicant and was a Junior – no seniors applied. Applicant Ethan Boles son of Martin and Janet Boles.

Gulley – would like to let him fulfill this year and not to be exempt next year due to being a Junior. Justin Freeman learned a lot in regard to being the High School Representative and is now a part of Student Government at Tech.

All agree to have Ethan Boles as High School Representative this year and the option to apply his Senior year as well.

Jewell requests that Mrs. Thomas revise the Resolution for Ethan Boles to full fill the High School Representative seat this year and not to be exempt for next year.

Mr. King - If this year is filled and have more next year than possibly have two next year if needed.

Motion to adjourn made by Ford and seconded by Gulley.

Meeting was live streamed to the Hartsville/Trousdale County Government Facebook Page and recorded for record.

Minutes submitted by Beverly Atwood